

## California School Employees Association



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Chapter 33 **Combined Meeting Minutes**

Wednesday, December 07, 2011

**Location: CSM 10-401**

**5:00 pm – 6:00 pm**

Members present: Ulysses Guadamuz, Linda Allen, Linda Herda, Chris Weidman, Annette Perot, Kathy Chaika, John Martinez, Chuck La Mere, Dean Drumheller, Jeanne Stalker, Rachel Corrales, Charles Jones, Juanita Celaya

Meeting called to order 5:10pm – Annette Perot

Changes to agenda: remove #10 (CPRO) Herb Mintz is on vacation.

1. **MINUTES**

The minutes from the E-Board meeting of November 9, 2011 were attached for review. It was moved by Kathy Chaika and seconded by Charles Jones to approve the minutes as amended. The motion carried with 10 attendees voting “aye”, and 3 abstaining.

2. **TREASURER’S REPORT** – Linda Herda

It was reported that there was little check register activity for the month of November. Because it was thought there might be a check shortage, Annette and Linda Herda received combined stipends for December and January.

The Report of accounting activity and ending balances for November 2011 were attached to agenda.

Checking account ending balance: \$5577.88

Savings account ending balance: \$7927.88 with no interest earned due to account closure.

3. **CHAPTER AUDIT COMMITTEE** – Annette Perot

It is required that an audit of Chapter 33 finances is performed each year, so a committee will need to be assembled to perform the task. The audit is due in March 2012, so in January 2012 Linda Herda and Annette Perot will ask 2 employees from Skyline College to volunteer and perform the audit.

4. **CHAPTER BUDGET COMMITTEE** – Annette Perot

The proposed budget for calendar year 2012 was attached for review. There were few changes from the 2011 budget, however, Annette suggested that an increase to office supplies be made since she is using more printer ink and toner cartridges in the new CSEA office. Annette Perot and Linda Herda agreed to meet and put together a new proposed budget.

5. **2012 E-BOARD MEMBERS**

Since there were no challengers for the open executive board positions, the nominees for the following positions were automatically instated:

Chapter 1<sup>st</sup> Vice President: Charles Jones

2<sup>nd</sup> Vice President (CSM/District Office): Kathy Chaika

Public Relations Officer: Herb Mintz

Parliamentarian: John Martinez

Secretary: Juanita Celaya

Union Stewards (Alphabetical): Linda Allen, Rachel Corrales, Violeta Grigorescu, Chuck La Mere, Maria Lara-Blanco, Kay Rabb, Stephanie Samuelson

There is 1 vacant Union Steward position which won't be filled until next year.

6. **NEGOTIATIONS UPDATE**

Chris Weidman was pleased to announce that we have gone through the sunshine period and the first negotiation meeting for the 2010-11 contract will be next week.

7. **HOLIDAY LUNCHEON**

There were a few glitches at the 2011 Holiday Luncheon, possibly due to new management unfamiliar with our contract and needs. After pointing out the problems to the manager (slow service, bread not on tables, tea not on tables, bathroom not clean, etc.) we were given a \$547.00 credit and were asked to give them another chance, they would like our business. Chris Weidman suggested that next year there should be one person to direct what happens, but John Martinez noted that most venues have a manager onsite overseeing large parties, that's what people are paying for.

Annette asked Jeanne Stalker and Juanita Celaya to assume responsibility for all luncheon plans for 2012.

8. **CHAPTER/E-BOARD MEETING DATES**

Annette just received the proposed dates from Jenny Brooks, and it was suggested that there should be more combined meetings. The current meeting breakdown is as follows: 3 Drive Release Meetings, 2 Brown Bag Meetings and 3 Combined Meetings.

John Martinez noted that our biggest problem occurs during registration. If we have more combined meetings, the Executive Board might have to stay after 6pm for a closed session. Annette suggested the alternative would be to call a special session. John responded that is might not be prudent for a discussion that might only take 15 minutes. Annette said she would put together some suggestions and sent to all e-board members for input.

9. **CPAC** – Charles Jones

Showed a video of "The Daily Show"

10. **PRESIDENT'S COMMENTS**

Annette Perot, Kathy Chaika and Charles Jones suggested that all members be very careful about what they do in their daily activities on the job. While the district is not singling out classified staff per se, they do need to reduce employees. Because the district has an unwritten "no layoff policy", they seem to be looking for any infraction – no matter how small – to dismiss employees.

It was strongly suggested that no district resources be used for personal business, (e.g. personal telephone calls, surfing the web, personal emails, etc.) and we were reminded that there are cameras at all building entrances, and our door fobs record the time we unlock doors to enter buildings.

It was also noted that the District Staff seems to be bypassing processes currently in place to reprimand/dismiss employees.

11. Good of the Order

Thank you for coming.

Motion to adjournment meeting – Rachel Corrales/Chuck La Mere

Meeting adjourned 6:10pm