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Chapter Website: <http://chapter33.csea.com>

**Chapter 33 Combined Meeting Minutes**

Wednesday, December 12, 2012

**Location: District Office – Board Room**

**5:00 pm – 6:00 pm**

Members present: Ulysses Guadamuz, Annette Perot, Linda Herda, Sharon Himebrook, Kathy Chaika, Linda Allen, Rene Renard, Rachel Corrales, Chris Weidman, Charles Jones, Chuck La Mere, Herb Mintz, Juanita Celaya

Meeting called to order 5:10pm – Annette Perot

**1. MINUTES – Annette Perot**

The minutes from the Combined Meeting of November 7, 2012 were attached to the agenda for review. It was moved by Kathy Chaika and seconded by Linda Herda to approve the minutes as submitted.

The motion carried with 11 attendees voting “aye”, and 2 abstaining.

**2. TREASURER’S REPORT – Linda Herda**

The report of accounting activity and ending balances for November 2012 were attached to the agenda for review.

Checking account ending balance: \$7,251.43

Savings account ending balance: \$10,943.28 with 45¢ interest earned

There was no deposit of CSEA dues made in the month of November, (they were late.) It appeared in December 2012 so we should have two deposits in the December register.

**3. CHAPTER AUDIT – Linda Herda**

The Chapter 33 Audit will be in February 2013, after registration. Two CSEA Classified (non-Executive Board) Members are required, the audit will take approximately 2 ½ hours, and cannot be done during work time. The actual audit isn’t due at the CSEA office until March 15, 2013. Medelline Lowe has offered to be one auditor; we will need to recruit one additional person.

**4. CHAPTER BUDGET – Annette Perot**

The proposed Chapter 33 Budget for 2013 was attached for review, Annette requested a copy of the actuals. The proposed budget does not need to be finalized until the end of January. A discussion on each line item followed.

**The following line items should remain the same:** *President’s Stipend (\$1608), Treasurer’s Stipend (\$804), Holiday Luncheon Raffle Prizes (\$200), Drive Release Meeting Lunches (\$800), Brown Bag Meeting Snacks (\$180), Projected Income/Dues (\$9700)*

**The following line items should increase as follows:** *Installation Dinner (Annette will get count of attendees), Holiday Luncheon (\$4000), CSEA Annual Conference (Reg/Dinner (\$500), Hotel (\$2000), Airfare (\$1200), Meal Stipend (\$960)), Classified Employee Week (\$320), Printer/Office Supplies (Annette needs to research prices on toner & paper), President’s Discretionary Fund (\$800)*

**The following items are not currently budgeted for, but should be considered:** *San Mateo Labor Council (Charles will do a presentation, should go to membership for approval), Area B Leadership Institute (Need to get information), CSEA Negotiations Emergency Meeting Food (remove – if needed will use President’s Discretionary Fund), Central Duplication – Copier (remove – haven’t used), Student Scholarship (suggested \$600 total/\$200 per campus, we need to discuss pros/cons with John Martinez)*

5. **NEGOTIATIONS UPDATE** – Chris Weidman

The negotiating team is working on two items. First, they received the Bay Ten Survey from Vice Chancellor Harry Joel but we need to check the numbers or accuracy (numbers for KCSM are not in yet), and the salary survey should be out by January 14 or sooner, this will be effective for complete contract. A copy of the current contract will be sent out with it.

Employees really need to be proactive and know what is in our contract.

6. **HOLIDAY LUNCHEON RECAP** – Linda Herda

The Holiday Luncheon expenses were attached to the agenda for review.

**Expenses:** *Catering Cost* (\$3,588), *Additional tip to servers* (\$20 each/\$100 total), *Gift Bags and Raffle Prizes* (\$312), **Total Expenses** (\$4000).

**Income Luncheon** (\$3,175), *Raffle* (\$1,295.50), **Total Income** (\$4,470.50)

**Profit:** (\$470.45)

Comments: The majority of people liked the food (there were very few complaints-chicken not cooked through, brown salad/poorly presented, bland food, beef tough), the location was very favorable to all.

We have already rebooked the venue to December 5, 2013 and we will relook at the menu for possible different meal choices.

7. **CHAPTER AND E-BOARD MEETING DATES**

Annette will send out the dates. Except the January 2013 meeting, the rest of the years' dates are not required until January.

8. **CPAC** – Charles Jones

Charles suggested there should be a simple check-off evaluation form at each seat to get actual facts from attendees. He went with a member to CalPERS. He wanted to make people aware that there is a process for retirement that can take three or more months. So, if someone is thinking of retiring this year, they should start the process 3-6 months in advance because a number of issues can come up that they will need to think about. He also attended a training and one of the topics was the defeat of propositions 31 & 32. As to prop 30, this is not money that is going to pull the school districts out of the hole, but it stops the bleeding, and we need to keep in mind this is only for the next 7 years, with the bulk of it in the next 4 years. There is a sales tax that stops at year 4, and income tax which stops at year 7, so we need to be prepared with a plan of action before the 7 years ends and that money runs.

On another note, we need to recruit members to actively participate in the union. Kathy Chaika (our historian and one of our major reps) is looking to retire soon and she will be extremely difficult to replace. We have one of the best leaderships we have had in years with Annette as our president, and our CPRO is also one of the best in years.

9. **CPRO** – Herb Mintz

Herb has not had time to update the website or complete the monthly review, but is working on it. He noted that we all received the training brochure that Diana Hull sent out and he will put that on the website, put a notice to review the contract on the website as well as notices about retirement and Chapter and Executive Board meeting dates.

10. **PRESIDENT'S COMMENTS** – Annette Perot

Thank you for coming.

11. **GOOD OF THE ORDER**

Thank you for coming.

Motion to adjournment meeting – Kathy Chaika, seconded by Linda Herda. The motion carried with all members voting “aye.”

Meeting adjourned 6:43pm